

Rakhine NFI (& CCCM) Cluster Coordination Meeting

Date: Wed 9th December, 2015

Time: 3:10 PM – 5:00 PM

Venue: UNHCR's Office, Sittwe

Participants: UNHCR Head of Office/CCCM/NFI, DRC, LWF, RI, IOM, WaSH cluster (UNICEF), OCHA & ICRC (13 participants in total)

Agenda item	Discussion	Action/Actor	Due date
1. Introductory Remarks	<ul style="list-style-type: none"> IOM CCCM CBA and DRC CCCM Coordinator co-chair the meeting and welcome to the participants. UNHCR Sittwe Head of Office/SFC participated in the meeting in support the Cluster. LWF introduce their Program Coordinator from their Yangon office. Participants welcomed him. Chairpersons distributed meeting agenda and requested participants to add more points/if they have. 		
2. Minutes of 18th November 2015. a. Correction/Follow Ups/Acceptance.	<ul style="list-style-type: none"> All the participants accepted the minutes from 18th November. Will be uploaded at: http://www.sheltercluster.org/library/meeting-minutes-cccm-2015. LWF updated that they have done their NFI distributions in Pauk Taw camps/for flood response. 		
3. Coverage over the Christmas and New Year period.	<ul style="list-style-type: none"> Chairpersons explained that <i>most</i> agency staff will take leave during Christmas and New Year period and there might be some potential gaps for emergency referrals. To run the programs smoothly, the systems would be the same like Thingyan holidays and election periods. Requested partner to nominate the focal points who will be in office/contact person. 	Partners will share.	ASAP.
4. CCCM Information Management <ul style="list-style-type: none"> IMWG and Monitoring tool. Update on JIPS support. 	<ul style="list-style-type: none"> IOM Information Management officer from Yangon explained the need to have common CCCM information management and monitoring tools that works across camp management agencies and can produced quantifiable analysis for response and planning. Request forum for inputs and comments to organize information management working group (IMWG), which can also support the ICCG. Partners agree to have an IMWG in January 2016 and Chairpersons requested agencies to nominate focal point that can feed into the common indicators discussion. In the meantime IOM will work on a draft tool that can guide the discussion in January. . DRC gave an update about Joint IDPs Profiling System (JIPS). Participants suggest having Government camp focal points for JIPS. Additionally participants recommended that the Cluster invest in a pre-survey information campaign to ensure that camp populations are informed properly. Participants also query to what the end will the data be used? It was clarified, data will be utilized as a baseline for multi sector programming and inter cluster planning. WaSH suggested to look at data from the “Polio Campaign” (<5 yrs old) and the WaSH water filter assessment data, both which could enrich the baseline. 	Partners will share.	

<p>5. CCCM Rakhine Cluster Retreat in January 2016</p>	<ul style="list-style-type: none"> Chairpersons reminded again that there will be CCCM Rakhine Cluster retreat in 2016. Possible dates will be third week of January. Questions as to whom should be invited and what is the agenda? Suggestions from participants to potentially have two separate events: <ul style="list-style-type: none"> The internal CCCM Cluster retreat to discuss issues, challenges, lessons learned and good practices. Agree on key messages for follow up workshop with ICC/key sectors and GAD. A follow up workshop with other cluster leads/key partners and government counterparts to share 2016 plans and have their inputs. To include GAD of Sittwe & Myebon Township camps. Initial list of suggested agenda points as follows: <ul style="list-style-type: none"> CCCM 2016: <ul style="list-style-type: none"> Lessons learned from 2015 Plan/strategy for 2016 Contingency planning 2016 Camp closure indicators > When do actors disengage, what needs to be maintained (taking into account both hardware and software of camp settings)? Self-reliance <ul style="list-style-type: none"> What do CCCM actors need to do to prepare populations for life after displacement? What do CCCM actors need to do to empower those who will remain in displacement? Chairperson requested agencies to send in suggested agenda points ASAP. Kyaw San (sank@unhcr.org) will compile. 	<p>Partners to share agenda points.</p>	
<p>6. CCCM/NFI Operational Issues – All Partners</p> <p>DRC</p> <p>RI</p> <p>LWF</p>	<ul style="list-style-type: none"> DRC updated on Say Thar Mar Gyi Camp clinic (or nutrition centre), which they cannot open to run their activities because the landowner is asking for land compensation and request UNHCR/Cluster Lead to support a solution to the problem. DRC confirm the dates of MRCS blanket distributions in their selected camps and informed that they are negotiating with communities in Say Tha Mar Gyi Camp for solar lantern distribution. RI shared some pending issues for household hygiene kit distribution and for NFI distributions/NFIs are still in procurement process. RI said some shelters in their camps are needed for repair and maintenance but they do not have a budget for that activity and have already informed the Shelter Cluster. LWF suggested to share the information and discuss with Transport Minister who is government focal person for shelter. Chairperson suggest to follow up with Shelter Cluster after this meeting. WaSH programming is ending in December 2015 unless additional resources come online. Funding discussion with UNICEF ongoing LWF have done NFI distribution activities plus ongoing process of their own NFI distributions in the camps they manage. Construction of longhouses completed in Nget Chaung 1&2, Ah Nauk Yee and Ba Wan Chaung Su. Update about reinstallation of fire safety kits and bill boards plus other QIPs activities. 	<p>RI and Chair to meet with Shelter Cluster coordinator</p>	<p>Shelter Cluster coordinator will raise issue again with Transport Minister. In the meantime UNHCR allocated some family tents for Myebon camps.</p>

	<ul style="list-style-type: none"> Update on regular CCCM activities and skill trainings for IDPs. Set Yone Su – 1 community is requesting to provide/support a road to their new relocated area. 		
7. AOB <ul style="list-style-type: none"> Update on CCCM Capacity Building. AAP Report Diarrhoea disease in Pauk Taw camps. 	<ul style="list-style-type: none"> IOM update on upcoming CCCM introduction trainings for DRC service providers working in the camps, DRR trainings are ongoing and will support LWF for camp based staff training. OCHA request partners to give feedback and action on <i>Accountability to Affected Population</i> (AAP) report, which was done six months ago in the Sittwe camps, before second week of January 2015 so that they can share all the information with the community. Then they will continue the activity to other camps. UNHCR shared information from OCHA that of watery diarrhoea, albeit without signs of serious disease in Pauk Taw camps. This needs to be reminded to/for the WaSH Cluster. IOM noted that NRC will take over two former SCI camps in Sittwe, Maw Ti Nyar and Thet Kal Pyin as of January 2016. 	UNHCR will share with WaSH Cluster	
8. Date/Place/Time for next meeting	Next meeting will be Wednesday 20 th of January 2016, at UNHCR office.		

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- NFI/CCCM cluster meeting agenda to all participants.
- Last NFI/CCCM cluster meeting minutes (18th November, 2015) to all participants.
- AAP report format.